



**Blockley Parish Council**  
**Minutes**

**THURSDAY 20<sup>TH</sup> FEBRUARY 2025**

**PAXFORD VILLAGE HALL, BLOCKLEY 7PM**

**Meeting opened: 7pm**

**Present:** Cllr & Chair Jon Bryan (JB), Cllr & Vice Chair & District Cllr Clare Turner (CT), Cllr Chris Leach (CL), Cllr Thomas Bradley (TB), Cllr Jez John (JJ), Cllr Andy Turton (AT)

**Apologies:** Cllr Ellie Thorneycroft (ET), Nikki Holt, Clerk & RFO (NH)

**Not Present:** County Cllr Lynden Stowe (LS)

**Members of Public:** One

**Minutes:** Charlotte Bullock BPC Admin. Assistant (CB).

1. Welcome and apologies for absence.
2. Declarations of Interest and Dispensations for items on the agenda - **CT interest in Blockley Climate and Nature Group for Grant application. TB & CT on SGH Committee. JB, CT & TB have school age children who could benefit from May Sports Camps. CT a member of FOS.**
3. Public Participation - Meeting was suspended at this point to hear any representations by members of the public. One member of the public attended to bring up speeding on Station Road. **ACTION:** CT to chase speeding cables on Station Road & Paxford. White gates on the entrance to the village by BSSC, repair / repaint existing white gates. **ACTION:** NH to brief MO. CT to research white gates on other village entrances in the parish. On conclusion of public participation, council business resumed.
4. Resolved to approve minutes of the Parish Council Meeting of 16<sup>th</sup> January 2025 – by majority
  1. Matters arising. **See appendix 1**
5. County and District Councillors' updates.
  1. County Councillor update – None provided
  2. District Cllr provided update. (to follow)
5. Finance: Cllr Bryan
  1. Resolved to approve Financial Report 10.01.25 – 17.02.25 including bank reconciliations for January & detailing all accounts held by the council as circulated & shared prior to meeting. Unanimous.
  2. Resolved to approve Transactions for period 10.01.25 – 17.02.25. Unanimous.
  3. Resolved to approve Grant Application from Hedgehog Bus for £500 – Unanimous. **ACTION:** CB: to advise recipient & ask what other parishes are contributing & how much.
  4. Resolved to approve Grant Application from Cotswold Friends for £225 - Unanimous. **ACTION:** CB to advise recipient
  5. Grant Application from Blockley Climate and Nature group for £480 not approved. BPC will support through ESWG. BPC to receive invoice & claim back VAT. Unanimous.
  6. a. Grant Awarding Policy Document will be rewritten. **ACTION:** CT & JB to meet & restructure processes & rewrite.  
b. Grant tracker to have additional column showing when recipient attended BPC meeting to provide feedback on grant project. **ACTION:** NH/CB.
  7. Resolved to use CIL monies and reserves for new Bus Shelter for A. Magna and Paxford - Unanimous. **ACTION:** NH Design amendment requested to remove wall on one side for visibility.
7. Youth & Recreation: Cllr Leach
  1. Cllrs received Y&R update **ACTION:** CL meeting with Younty Youth 04/03/25.
  2. SLA run date to be checked and timeline created for review. **ACTION:** NH to provide this information to CL & CT
  3. Resolved to approve May Sports Camps subsidising up to 30 spaces over 3 days @£10 rate, up to total £900. If not all spaces taken by parish children may be opened up to other children at full rate. Unanimous.
3. Community: Cllr Turner
  1. Community Litter Pick dates – Paxford Saturday 15<sup>th</sup> March, Blockley on Sunday 9<sup>th</sup> March, Draycott & A. Magna 22<sup>nd</sup> or

23<sup>rd</sup> March **ACTION:** NH/ CB to advise village contacts of dates & check equipment requirements. CT create flyer to share on Facebook.

2. Discussed GRCC Village of the year competition, village groups can nominate. **ACTION:** CB to resend email to all Cllrs & on Facebook for clubs & organisations to consider.
3. Resolved to support FOS & BWC for Blockley Fair 2025 up to £1k. Unanimous. **ACTION:** CT (FOS) to provide invoice to BPC.

9. St George's Hall: Cllr Bradley

1. Received minutes of SGH committee meeting 30.01.25.
2. ET appointed as BPC rep on SGH committee. Unanimous.

10. Burials: Cllr Leach

1. Received stage 2 of Cemetery survey
2. Received update on Insurance implications of survey; signage, fencing & costs associated. JB authorised order of signs from The Wright Signs. **ACTION:** NH.
3. T. Fox quotations for Churchyard work & Cemetery work reviewed **ACTION:** NH to follow up with Tree Tech for comparative quote. Review March meeting.

11. Personnel Committee: Cllr Turner

1. Personnel Committee update – no meeting
2. No additional Personnel Committee members or Chair appointed. CT remain temp. chair until May.
3. Your Payroll Manager agreed as new external payroll provider. Unanimous. **ACTION:** JJ to liaise for changeover start date 01.04.25.
4. Outsourcing personnel research in progress (JJ). **ACTION:** JJ investigating further. JJ & CT to liaise to finalise details. Report back to council March meeting.

12. Planning: Cllr Turton

1. Resolved to approve Terms of Reference for Neighbourhood Planning Committee. Unanimous.
2. Review of current planning applications as circulated & shared prior to meeting.

13. Clerk's Highlights

1. Approved GAPTC to become a Limited Company & change name. Unanimous. **ACTION:** NH To advise GAPTC
2. Resolved to participate in CDC Retrofit Engagement Scheme with an event hosted by BPC. **ACTION:** CT.

14. Parish Councillors' reports on matters not on the agenda: CT gave update on community speedwatch meeting. JB advised liaison with church regarding monuments survey phase 1 results.

## FINANCE

### Bank:

Current Account Balance: £53,0492.56

Instant Access Account Balance: £149,432

### **Total £**

**Adjusted Bank Balance considering unrepresented payments and receipts Total: £198,862.54**

The bank was last reconciled to the 31<sup>st</sup> January 2025

### Income:

- £58 Planning PortalPlan Quest Ltd
- £75 memorial fee
- 

### Expenditure:

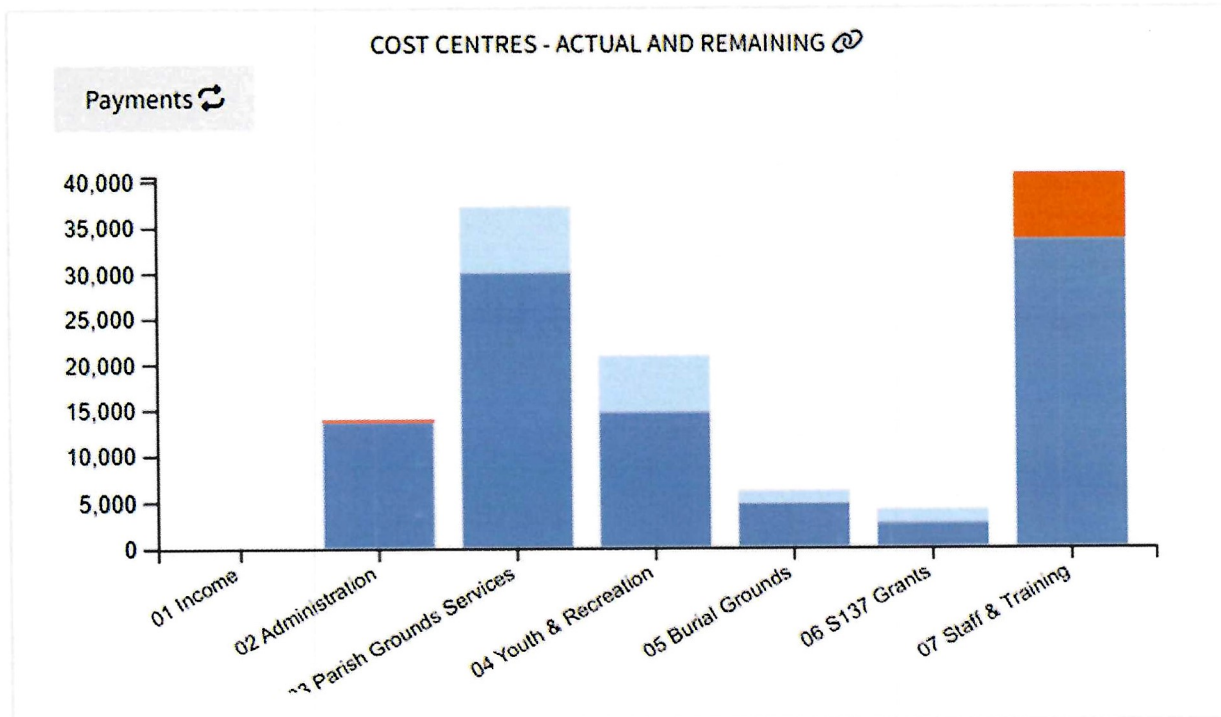
View Transaction report (as to be minuted) for all transactions over reported period. Of note:

- £522 Gooding Group, £510.40Thorne Commercial & £444 Brodie Planning which were related to the Cemetery land investigation.
- £1,740 Jack Williams – Cemetery gates
- £1,584 SSH Conservation - Phase 1 of Memorial survey
- £720 Stockwell Davies – Tree survey
- £912.60 Stripe Consulting – Car park survey
- £864 Thomas Fox – Churchyard work
- *Note: approved reserves transfer pf £15k for personnel investment not yet actioned in case of surplus.*

**Blockley Parish Council  
Summary of Receipts and Payments  
Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
01 Income	122,085.00	133,679.87	11,594.87 (9%)			0.00 (N/A)	11,594.87
02 Administration		1,944.49	1,944.49 (194449)	13,516.09	13,756.39	-240.30 (-1%)	1,704.19
03 Parish Grounds Services			0.00 (N/A)	37,096.00	29,952.40	7,143.60 (19%)	7,143.60
04 Youth & Recreation		570.83	570.83 (57083)	20,700.00	14,603.85	6,096.15 (29%)	6,666.98
05 Burial Grounds			0.00 (N/A)	6,000.00	4,655.40	1,344.60 (22%)	1,344.60
06 S137 Grants			0.00 (N/A)	4,000.00	2,548.55	1,451.45 (36%)	1,451.45
07 Staff & Training			0.00 (N/A)	33,475.75	40,522.90	-7,047.15 (-21%)	-7,047.15
<b>NET TOTAL</b>	<b>122,085.00</b>	<b>136,195.19</b>	<b>14,110.19 (11%)</b>	<b>114,787.84</b>	<b>106,039.49</b>	<b>8,748.35 (7%)</b>	<b>22,858.54</b>

Total for ALL Cost Centres	136,195.19	106,039.49
V.A.T.	5,163.82	9,507.84
<b>GROSS TOTAL</b>	<b>141,359.01</b>	<b>115,547.33</b>



**Meeting Closed: 9.10pm**

Date of next meeting: 20<sup>th</sup> March 2025, Draycott Mission 7pm

Signed Parish Clerk: 

Date: 26.02.25