



Blockley Parish Council Meeting

Minutes - Thursday 17th June 2021, 7.00pm, Jubilee Hall, Blockley.

Present: Cllrs –Jon Bryan (presiding), Paul Baines, Ben Cowles, Kirsty Derson (item 5), Jenny Lidsey (left after item 13.1), Eleanor Thorneycroft and Clare Turner

The Clerk/RFO: Sarah Longbottom

Members of the public: 2

1. Welcome and apologies for absence: Cllr Tom Bradley, Cllr Charlotte Goldring & Cllr Sue Jepson (District Councillor)
 2. Items for Any Other Business – FOS Playdate, Multi-sports club & CDC planning letter
 3. Declarations of Interest and Dispensations for items on the agenda: JL is on St George's Management Committee, CT is Chair of Friends of School and ET is a parent of Blockley Primary School
 4. Public Participation:
Mr Nik Sanders the new volunteer Parish Warden for Cotswolds National Landscape introduced himself to council and discussed the work that the wardens do along the 34 miles of footpath in the parish. Mr Sanders advised council of the relationship with the landowners and the duty of care that landowners have and the volunteers tending to the paths without any cost to the landowners. The opportunity to present fully to councillors and other interested parties in the future was discussed.
 5. Election of co-opted members with voting rights.
Kirsty Derson presented to the councillors her interest in being co-opted to the parish council. RESOLVED to appoint Kirsty Derson as a co-opted member with voting rights, proposed JB, seconded CT, unanimously approved; declaration forms completed digitally.
 6. RESOLVED to approve of the minutes of the Parish Council Meeting of 20th May 2021 proposed JB, seconded ET unanimously agreed to be an accurate record of the meeting.
- Matters arising:

Minute reference	Action (responsibility) from 21 st May 2021	Status
18.03.21:11.3.1	CT and Clerk to gain an understanding of potential revenue and obtain installation costs for EV charging points.	Complete with the Environmental Sustainability working group
15.04.21:10.1	A consultation document to generate awareness of a mowing regime to improve biodiversity Is to be drawn up by CT	Item 15
15.04.21:12.1	Further meetings are to be arranged with contributors of the Station Road phone box refurbishment by ET	To be added to the July agenda*
21.05.21:15.1	Clerk to apply for Listed Building Consent and/or planning permission to replace the railings with like for like railings	Complete, not required
21.05.21:15.2	Review of deeds and land registry does not signify the gates at Mill Cottages/Bowling Green Entrance/Churchill Close are owned by Blockley Parish Council; Clerk to feedback to enquirer.	Complete

Initials _____

21.05.21:15.1	The original dates of the first aid courses are to be pushed back to ensure that the halls can permit 16 delegates, Clerk to inform provider	Complete
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|* ET has approached an artist to display externally, ET and JB are to meet to discuss the internal content. ET is exploring grant opportunities. The matter is to be an item on the July agenda.

7. County and District Councillors' updates: Not present
The Clerk is to email Cllr Stowe and ask for an update on the traffic management programme and request further information on the possibilities of reducing the cutting of verges. (17.06.21:7.1)
8. Planning: all current planning applications were reviewed.
21/02197/FUL - CDC planning to officer to decide.
21/01277/LBC - CDC planning to officer to decide.
9. Finance: –
 1. Cllr Cowles circulated ahead of the meeting a Finance Report for 14th May 2021 – 11th June 2021 detailing all accounts held by the council.
 2. RESOLVED to approve expenditure from 14th May 2021 – 11th June 2021, proposed BC, seconded JB, unanimous approved.
 3. RESOLVED to approve a new financial software provider Scribe at a cost of £468 plus a one off set up cost of £297, proposed BC, seconded JB, unanimous approved.
10. Burials: -
 1. Upon a change to section 5, RESOLVED a new Cemetery Policy proposed JB, seconded PB, unanimously approved.
 4. RESOLVED Burial Grounds Maintenance, Safety, Inspection and Repair Policy proposed JB, seconded CT, unanimously approved.
 5. RESOLVED Memorial Policy proposed JB, seconded PB, unanimously approved.
 6. RESOLVED the painting of all cemetery finials and bars at a cost of £300, proposed JB, secondary PB, unanimously approved.
 7. POSTPONED to replace and repair elements of the railings at Paxford War Memorial whilst further quotations are obtained. (17.06.21:10.7)
11. Parish improvements: –
A full review of noticeboards and bus shelters is to be prepared with quotations for the July meeting. (17.06.21:11.1)
12. Personnel: -
 1. RESOLVED to purchase an annual subscription to SLCC at an annual cost of £185, proposed PB, seconded JB, unanimously approved.
 2. RESOLVED to purchase Cloudy IT software system, proposed JB, seconded CT, unanimously approved. Clarification on domain and DNS management is to be obtained.
13. Youth: -
 1. Amends to wording and timings of the youth service commissioning document were discussed. RESOLVED to adopt a youth service commissioning document & commence the tendering process, proposed JB, seconded CT, abstained JL, approved by majority.
 2. Amends to wording and timings of the youth strategy were discussed. RESOLVED to adopt the parish youth strategy, proposed JB, seconded ET, unanimously approved.

14. Recreation: -

1. RESOLVED to form a working group to design the scope of redevelopment of Churchill Close & updates to Springfield Playgrounds, proposed JB, seconded CT, unanimously approved. Members of the working group are Cllr Bryan, Cllr Derson, Cllr Thorneycroft and Cllr Turner.
2. RESOLVED to retract a resolution made in May (minute reference: 21.05.21:12.2) to approve one piece of equipment for Churchill Close due to planning consent and installation costs, proposed JB, seconded ET, unanimously approved.

15. Environmental Sustainability update: -

Cllr Turner informed members that a meeting is planned for the 24th June when the objectives of the Environmental Sustainability Working Group will be derived, an action plan for full council consideration will be discussed and the green infrastructure consultation will be reviewed. Additionally, the mowing regime including highway verges, and the feasibility of electric vehicle charging points will be discussed.

16. SGH update: –

A written report by Cllr Bradley was circulated in advance of the meeting. Following receipt of the report, the Clerk is to update FOS that their grant application in November (minute ref: 19.11.2020:10.5) has been unsuccessful. (17.06.21:16.1)

Cllr Bryan is to write to the Chair of the management committee asking for their charitable objectives and for further information with regards to the opportunities of the carpark resurfacing and the responsibility of the council in this matter. (17.06.21:16.2)

17. Clerk's update and correspondence log: -

The Clerk circulated a report in advance; the Listed Building Consent for a defibrillator to be installed at the Great Western Arms has been received, the electrical application has been submitted to Community Heartbeat.

18. Any other business: -

- Permission granted for FOS to hold a playdate at Churchill Close on either the 17th or 24th September 2021.
- Blockley Parish Council are to add their name to support a letter by Quenington Parish Council to Cotswold District Council on planning consultation procedures.
- A local company providing sport and well-being sessions was brought to council's attention.

Date of Next Meeting: Thursday 15th July 2021 at Paxford Village Hall, 7pm.

Meeting closed 22.30pm.

Approved by Blockley Parish Council:

Signed.....

Print.....

Date.....

Initials _____

Minute reference	Action (responsibility) from 17 th June 2021
15.04.21:12.1	Further meetings are to be arranged with contributors of the Station Road phone box refurbishment by ET.
17.06.21:7.1	The Clerk is to email Cllr Stowe regarding traffic management programme and the cutting of verges.
17.06.21:10.7	Quotations to replace and repair the railings at Paxford War Memorial to be acquired by the Clerk.
17.06.21:11.1	A full review of noticeboards and bus shelters is to be prepared with quotations for the July meeting by JB and Clerk.
17.06.21:16.1	Clerk is to update FOS that their grant application in November has been unsuccessful.
17.06.21:16.2	JB is to write to SGH Chair for charitable objectives and regarding the responsibility of the council in the resurfacing of the carpark.