



Blockley Parish Council Meeting

Minutes - Thursday 21st October 2021, 7.00pm, Little Village Hall, Blockley.

Present: Cllrs – P Baines, T Bradley (presiding), J Bryan, K Derson, J Lidsey, E Thorneycroft (left end of item 9), C Turner and S Jepson (District Councillor) (left end of item 7)

Members of the public: 2

Apologies for absence accepted from: B Cowles and C Goldring

The Clerk/RFO: Sarah Longbottom

Meeting opened at 7:00pm

1. Apologies received and accepted from, Cllr B Cowles and Cllr C Goldring.
2. Items for Any Other Business: – CPRE Food survey and Cotswold District Council (CDC) Budget consultation.
3. Declarations of Interest and Dispensations for items on the agenda - JL & TB members of St George's Hall (SGH) management committee, CT Treasurer of Blockley Toddler Group.
4. Public Participation – Resident of Station Road raised the speed, volume and size of the traffic using Station Road and Lower Street. The volume of incidents and damage to the pathways including sunken curbs, potholes and the uneven surfaces that have resulted in injury to pedestrians were raised as well as the main routes around the parish being dangerous to walk. The resident asked why the weight of vehicles could not be reduced and the speed reduced to 20mph. Additionally, requested a 20 mph flashing sign for Station Road following the success of the impact that the sign on Greenway has had.
The Chair (TB) and Vice-Chair (JB) both responded that they have addressed the issues with County Councillor Lynden Stowe; a road survey is planned before the end of December which will collate necessary evidence required to facilitate any speed reduction. It was understood that Station Road is the largest road to access the industrial parks in the parish and that heavy goods vehicles are having to consolidate deliveries rather than reduce in size. TB is to again follow up with Cllr Stowe to obtain an actual date of the traffic survey and information about volunteer speed watch groups has been received for councillors to consider.
5. RESOLVED to approve the minutes of the Parish Council Meeting of 16th September 2021, proposed JB, seconded PB, abstentions TB and JL, approved by majority.

Matters arising:

Minute reference	Action (responsibility) from 16th September 2021	Responsibility /Status
15.04.21:12.1	Further meetings are to be arranged with contributors of the Station Road phone box refurbishment.	ET/JB - ongoing
15.07.21:12.1	The results of the Churchill Close survey are to be publicised.	Clerk - complete
15.07.21:15.3	The surfacing of the Landgate is to be raised by the Chair to the County Councillor.	TB - ongoing

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16.09.21:8.1	A 6-month review of Budget v Forecast is to be scheduled for October. Councillors are to raise expenditure considerations for the remaining half of the year.	Clerk/BC - complete
16.09.21:11.1	The report of the Churchill Close public consultation is to be publicised on the parish council website with dates for the Churchill Close and Springfield tender process.	Clerk - complete
16.09.21:11.2	Promotion boards of the new play area installations at Aston Magna and Paxford are to be displayed.	Clerk - complete
16.09.21:12.1	Cost implications of additional volunteer email address and alternative software of Action Network to resolve accountability are to be researched.	Clerk – complete, item 9
16.09.21:13.1	Obtain costs for new defibrillator outer casing as the old is rusting.	Clerk – complete, item 13.4
16.09.21:13.2	A meeting with Rev Delap is to be scheduled to discuss the format for 2021 Remembrance services.	JB/Clerk - complete
16.09.21:13.3	Quotations of a full assessment including priorities and critical timings of the surrounding wall around Churchill Close are to be obtained.	Clerk – complete, item 13.3
16.09.21:13.4	Further discussions are to be held with the Toddler Group to understand specific needs of first aid training.	Clerk – complete, item 13.5
16.09.21:14.1	Training with Cloudy IT to be scheduled.	Clerk - complete
16.09.21:14.2	Councillors are to schedule a separate meeting with the SGH management committee to finalise governance commitments and responsibilities.	JB - complete
16.09.21:14.5	Council is to raise outstanding matters with County Councillor Lynden Stowe requesting a face-to-face meeting if Cllr Stowe is unable to attend the October parish council meeting.	JB - complete

6. County and District Councillors' updates – County Councillor Lynden Stowe absent, District Councillor Sue Jepson reported the following:

- Encouraged councillors to submit responses to the CDC budget consultation
- Fosse Cross will be closing from Monday 8th November for essential site repairs
- The local MP is exploring the benefits of the local area becoming a national park, it will allow for heritage to be protected whilst enabling modernisation, it will be a 10-year process if it proceeds
- CDC are experiencing planning delays due to staffing issues, there are public complaints
- Concerns are being reviewed that small houses are undergoing large extension projects which increases the price of local housing pricing some residents out of the market
- There is a review of second homes and holiday lets being subject to business rates rather than household rates
- The '20 is plenty' campaign is being considered by CDC but Cllr Jepson suspects that the cost involved will prohibit roll out
- Flooding Forum is being held at Moreton in Marsh 22nd October
- There are 81 objections to planning application 21/03359/FUL. Cllr Jepson has spoken to the planning officer Martin Parks who will receive comments up until the determination date of 30th November, Mr Perks believes that the development is 'highly unlikely' due to the lack of demand and other commercial space being available at Northwick, Draycott and Northcot business parks

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7. Planning:

1. BC and ET are to remain the lead planning councillors
2. Review of current planning applications: –
21/03359/FUL: Feedback to CDC about lack of notices for the application and possible key date changes is to be made. Councillors are to collate a collective response referencing impact to highway, bats and the wider environment (*ACTION: 21.10.21:7.2*)

21/03740/FUL: CDC Policy to decide.

8. Finance:

1. Finance Report for 11th September 2021 – 15th October 2021 detailing all accounts held by the council and 6 month budget review was circulated ahead of the meeting. A list of winter works is to be collated by the Clerk and Maintenance Officer for consideration by council in November (*ACTION: 21.10.21:8.1*).
2. RESOLVED to approve expenditure from 11th September 2021 – 15th October 2021, proposed JB, seconded PB, unanimous.

9. Environmental Sustainability update by Cllr Turner:

- The capabilities of the Microsoft 365 applications will provide a solution to the litter pick tracking and co-ordination
 - There have been 56 responses to the Climate and Ecological Action Plan consultation, the feedback has resulted in some rephrasing. Cost implications to the proposed actions was discussed, the few areas that it will impact need to be factored in at point of purchase.
1. RESOLVED to approve BPC's environmentally sustainable climate and ecological action plan, proposed CT, seconded PB, unanimous.
 2. RESOLVED to approve Electric Vehicle Charge Point public consultation, proposed CT, seconded PB, unanimous.

10. Recreation update by working group:

The working group met the previous day to evaluate the two tenders that were submitted. Whilst it was felt that both fell short in delivering the entire brief, Greenfields Ltd were the preferred bidder. KD is to lead on working with the successful contractor to address the weaker aspects of the proposal, oversee installation and be the lead contact for the supplier. Tender evaluation scores and comments are to be fed back to both bidders.

1. RESOLVED to appoint Greenfields Ltd to supply and install new play equipment at Churchill Close and Springfield play areas, proposed CT, seconded PB, objection TB, approved by majority.

11. Youth:

1. RESOLVED to appoint KD as lead Youth councillor, proposed TB, seconded PB, unanimous.
2. DEFERRED to review the Children and Young People Strategy action plan. Following KD's appointment, the item will be added to the November agenda.
3. Review the Youth Club: A report from Inspire to Aspire was circulated ahead of the meeting with attendance figures and financial breakdown. A Christmas activity is to be considered by council at the November meeting.

12. St George's Hall update: - Cllr T Bradley reported the following:

- A new committee member has joined representing BadCo
- A new caretaker is in place, DBS application in process
- The car park by Jubilee Hall has been resurfaced
- A deep clean was conducted in August before the school returned

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- Regular bookings have returned and ad hoc bookings are taking place
- There is a relationship with the Church for parking for large events
- A meeting has occurred with the new Interim Headteacher and Chair of Governors; redecoration of the whole hall is planned for the Easter break, resurfacing of the gravel path is being reviewed and drainage grates to prevent flooding into the school playground
- The 2020/21 accounts are with an independent accountant in preparation of being submitted to the charity commission ahead of the January deadline

Following discussion, councillors are to attend the November SGH management committee meeting to discuss the governance and Trustee responsibility. (*ACTION: 21.10.21:12.1*)

13. Community

1. RESOLVED to purchase two poppy wreaths and 20 wooden crosses for Remembrance Sunday at a cost of £95.75, proposed JB, seconded TB, unanimous.
2. RESOLVED to purchase a parish-wide tree survey by Stockwell-Davies at a cost of £1,121, proposed JB, seconded JL, unanimous.
3. DEFFERED to consider the Churchill Close stone wall assessment. The wall has been assessed and whilst nothing is regarded as urgent there is perishing but availability of stone is limited. The wall is to be reviewed by council in the spring.
4. RESOLVED to purchase a new locked Defibsafe2 cabinet for the Blockley defibrillator at a cost of £525, proposed JB, seconded TB, unanimous. CDC grant opportunities are to be applied for prior to purchase (*ACTION: 21.10.21:13.4*)
5. RESOLVED to arrange a first aid session specific to children for parents/carers who attend Blockley Toddler Group, the session is at no cost supplied by Cotswold First Aid, proposed CT, seconded JL, unanimous.
6. RESOLVED to run health and well-being classes for over 60's with Krys Cave Fitness, at a total cost including hall hire for seven sessions of £322, proposed CT, seconded TB, unanimous.

14. Parish communications and engagements – Cllr Bryan

Following September's meeting the month's agenda was circulated to local community groups, to promote awareness of agenda motions and improve engagement.

15. Clerk's update and correspondence log:

- Paxford memorial railings are due to be installed ahead of Remembrance Sunday
- A meeting with Rev'd Delap for the Remembrance Service has taken place, original service sheets from 2019 are to be used. St George's Terrace is not to be closed to cars; members of the public are to gather on Churchill Close
- Cotswold First Aid who are able to provide two CPR and Defib sessions to up to 12 delegates free of charge to replace those that were cancelled
- Dogley leaflet advising residents and tourists of dog walks and dog waste bins is to be uploaded onto BPC website
- Councillors are to receive one hour group training session on Microsoft Teams (*ACTION:21.10.21:15.1*)
- CT is to offer to meet Draycott resident regarding the dog waste bin in Draycott (*ACTION:21.10.21:15.2*)

16. Any other business

- GRCC Food survey – CT is to circulate a council response (*ACTION:21.10.21:16.1*)
- CDC budget consultation councillors to respond individually, the consultation is to be promoted on the BPC Facebook page (*ACTION:21.10.21:16.2*)

Date of Next Meeting: Thursday 18th November 2021, Draycott.

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Meeting closed at 21:34pm

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15.04.21:12.1	Further meetings are to be arranged with contributors of the Station Road phone box refurbishment.	ET/JB
15.07.21:15.3	The surfacing of the Landgate is to be raised by the Chair to the County Councillor.	TB
21.10.21:7.2	Councillors are to collate a collective response to planning application 21/03359/FUL.	All
21.10.21:8.1	A list of winter works is to be collated by the Clerk and Maintenance Officer for consideration by council in November.	Clerk
21.10.21:12.1	Councillors are to attend the November SGH management committee meeting to discuss the governance and Trustee responsibility.	CT/JB
21.10.21:13.4	CDC defibrillator grant to be applied for prior to purchase of cabinet.	Clerk
21.10.21:15.1	Councillors are to receive one hour group training session on Microsoft Teams.	All
21.10.21:15.2	Draycott resident to be met regarding the dog waste bin in Draycott.	CT
21.10.21:16.1	GRCC Food survey response to be circulated, agreed and submitted.	CT
21.10.21:16.2	The CDC Budget consultation is to be promoted on the BPC Facebook page.	Clerk

Approved by Blockley Parish Council:

Signed.....

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Date.....

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