



# Blockley Parish Council Meeting

## MINUTES OF THE MEETING OF BLOCKLEY PARISH COUNCIL HELD ON

**THURSDAY 20<sup>TH</sup> JULY 2023, 7PM, LITTLE VILLAGE HALL, BLOCKLEY**

**Present:** Cllrs: J Bryan (presiding), C Turner (District Cllr & Vice Chair), S Neill, C Mackinnon-Little, S Waltham, C Leech, S Waltham, T Bradley, P Baines, E Thorneycroft

**Members of the public:** M Janner

**Apologies for absence accepted from:** Cllr Derson

**The Clerk/RFO:** Nikki Holt

**Meeting opened at: 19.00.**

1. Welcome and apologies for absence: Apologies received from Cllr Derson
2. Items for Any other business: None
3. Declarations of Interest and Dispensations for items on the agenda: None
4. Public Participation - Meeting was suspended at this point to hear any representations by members of the public. On conclusion of public participation, council business resumed. Allotments: M Janner asked if Contractors undertaking work on Trees can provide the chippings to the Allotments **ACTION: Clerk to Speak to Stockwell Davies.** Toddler Group: M Janner reported that Toddler Group struggles to over Hall Hire costs.
5. Approval of the minutes of the Parish Council Meetings of 15<sup>th</sup> June 2023 proposed J Bryan, seconded S Neill, abstentions Cllrs Bradley, Mackinnon-Little, & Leach, agreed by majority. Approval of minutes of Extraordinary Meeting of 1<sup>st</sup> June 2023 proposed J Bryan, seconded S Neill, abstentions Cllrs Bryan, Bradley, Leach & Mackinnon-Little agreed by majority. Approval of minutes of Extraordinary Meeting of 28<sup>th</sup> June proposed C Turner, seconded P Baines, abstentions S Waltham, S Neill & J Bryan, agreed by majority.  
Cllr Thorneycroft joined meeting 19.11.  
Cllr Fowlie joined meeting 19.12.
  1. Matters arising  
Coronation Plaque – leave for now nothing suitable for location.  
Defib query – policy has not been formalised at CDC.  
Gully Cleaning -Grips – Cllr Stowe Cllr Neill reported that Cllr Stowe said it was responsibility of CDC. Cllr Turner clarified that CDC are responsible for road sweeping. Further clarification required. Obtain timetable on grips and gully cleaning for bottom of Greenway Road. Clarify how Highways plan to mitigate parked cars. **ACTION: Cllrs Neill & Turner.**  
Bridge over Knee Brook between Aston Magna and Paxford – need to know when this will be cleaned out. **ACTION: Cllr Neill**  
CDC frequency of Road sweeping. **ACTION: Cllr Turner**  
Base of greenway and bus stop – causing flooding to shop & Mill Close Pond. **ACTION: S Neill**  
Liberty Charge queries to be paused considering changes to information and new knowledge.  
Discussion around care and maintenance of older cemetery plots & memorials -  
Push Test complete  
Communications Policy, will be finalised for September meeting **ACTION: C Turner**  
MO pension. **ACTION: Cllr Baines**  
Dry stone wall Churchill Close. **ACTION: Clerk to obtain quotes**  
Haberdashers. Formal BPC response sent to CDC Planning  
Aspire to Inspire youth club provider to improve communications. **ACTION: K Derson**
6. County and District Councillors' updates
  - 6.1 County Councillor: None provided.
  - 6.2 District Councillor Turner update:
    - 6.2.1 Crowdfund Cotswold (Spacehive) Latest round launched. Cllr Turner happy to help any local groups to set up crowdfund/Spacehive. Eg Toddler group – fencing
    - 6.2.2 Climate CDC are now reviewing plans for phase 2 which will focus on installing EVCP in the remaining settlements with council-owned car parks. CDC are working with GCC to co-ordinate off street charging.
    - 6.2.3 Cabinet have agreed to run a district-wide householder support programme for purchasing solar panels (no timetable or detail yet)
    - 6.2.4 Recruitment in progress to appoint new sustainable transport lead.
    - 6.2.5 New procurement policy approved which includes strong social values, embedding environmental, & ethical practises.
    - 6.2.6 Planning. Much improved determination times. Awaiting officer recommendation for Haberdasher's.
    - 6.2.7 New supplier appointed to run leisure centres as of August 1<sup>st</sup>.
    - 6.2.8 Cllr Turner has joined a cross-party working group to look at Cost of Living crisis. Will convene September.
    - 6.2.9 Cllr Turner update council on various areas of case work including bins, sewage & housing.
    - 6.2.10 Bicycle maintenance course but in Cirencester. Maybe it can be replicated locally.

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, religion, age, gender, sexual orientation, political persuasion, profession, education, place or length of residence, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights"*

7. Finance:
1. To approve Financial Report for 14.06.23 – 17.06.23 including Bank reconciliation for June & detailing all accounts held by the council. Cllr Turner formally thanked for JB for his work. JB planned to provide budget update but there are anomalies on Scribe system, update will be provided for September meeting. Cllr Bradley temporarily left meeting to use the lavatory. Proposed J Bryan, seconded P Baines, agreed unanimously.
  2. To approve Transactions for period 14.06.23 – 17.06.23 Proposed J Bryan, seconded P Baines, agreed unanimously.
  3. To approve Reserves proposed 50k transfer into reserves. Earmark – Churchyard wall £20k, Land Acquisition at Cemetery - £50k based on land values (check with ICCM to advise us on the process, info from the land registry etc.) Churchyard Monuments £20k – need to look at Diocese/heritage funding, Heritage Soc to work on tracing relatives. Asset register/depreciation timeframe (£13,500/yr for 20yrs) asset reinstatement value £13.500/yr. C Turner queried EPC rating responsibility on Buildings. Proposed J Bryan, seconded T Bradley, agreed unanimously.
  4. To consider state of repair of Dry Stone Wall on Lower Street edge of Churchill Close. Ask Cllr Leach to review current state of wall and produce scope of works required to put out to tender. Proposed J Bryan, seconded E Thorneycroft, agreed unanimously.

J Bryan proposed some training on IT system for new Cllrs with Cloudy IT – **ACTION: Clerk to investigate**

8. Youth & Recreation: Cllr Derson
1. Cllr Thorneycroft advised demand for Summer Camps places outstripped supply. Will liaise with provider and present a report at September meeting for Council to consider strategy for next year, including addressing issue of eligibility for children of the parish/school attendees.
9. Environmental Sustainability: Cllr Neill EV presented the feedback from the webinar he attended. Cllr Turner suggested council first clarify strategy to get charging points in the parish. Cllr Bryan proposed Environmental Committee meet to plan forward actions & identify research required.
10. Community: Cllr Fowlie
1. Cllr Fowlie reported that the Speed Watch group are feeling some frustration in not seeing results from their sterling work. She met with Rhodri Gray from GCC Highways and identified locations for SLOW signs to be marked on Roads, further 20mph signs is some locations. 20mph on Draycott road, should have been set at Little Shoe Broad, Cllr Fowlie was advised by R Gray to discuss with County Cllr Stowe. **ACTION: A Fowlie**
  2. To approve an ANPR policy
  3. To agree the acquisition of an ANPR camera, via the successful GCC grant application, which will be managed day-to-day, by the Community Speed Watch group, and located in Blockley (in accordance with advice from the police, supported by data collected by the Speed Watch group).
  4. To agree to fund the annual running costs of the ANPR camera.

**Motions 2,3,4 withdrawn and deferred until September ACTION: Clerk**

**Cllr Thorneycroft left meeting: 9.30pm**

11. Burials: Cllr Bryan
1. Tilt Test update –More work to be done with Churchwardens to identify graves. J Bryan presented detailed report of memorials which require laying down for safety. C Turner proposed BPC provide a notification on Website and Noticeboard. J Bryan advised A Fowlie is interested in taking over as lead on Burials. This will be added to September agenda for council vote **ACTION: Clerk**
12. Planning: Cllr Neill
1. Review of current planning applications circulated prior to meeting. Comments on the Planning spreadsheet made by C Turner to be added to CDC planning website. ACTION: Clerk  
S Neill updated current status of Haberdasher’s development including Highways current comments. J Bryan thanked S Neill for his work on pulling together all the objections and council representation
13. St George’s Hall: Cllr Bradley TB gave an overview update on May Year End minutes of the SGH Committee and future ideas regarding sectioning off part of the green space behind the hall. T Bradley will hold an on-site meeting for Cllrs to explain further. **ACTION: Clerk & Cllr Bradley to liaise & propose date for Council to attend**
14. Clerk’s update & Correspondence Log was available to Cllrs prior to meeting. No major issues reported.
15. To receive Parish Councillors’ reports on matters not on the agenda:
1. Discussion around support for Toddler group – potentially support covering hall hire going forward. Issue to discuss at Sept meeting? Pre BPC meeting for Planning meeting as an idea to streamline.  
Consider convening extraordinary meeting to review Grant Apps from Hort Soc and Toddler Group depending on Cllr availability.

Date of next meeting: 21<sup>st</sup> September, Village Hall, Paxford. Meeting Closed: 21.59

Approved by Blockley Parish Council:

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Bank:**

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Current Account Balance: £125,511.43  
Instant Access Account Balance: £65,971.69  
**Total: £191,483.12**

**Adjusted Bank Balance considering unrepresented payments and receipts.**  
**Total £191,513.12**

The bank was last reconciled to the 30<sup>th</sup> June 2023.

**Income:**

£1887.47 VAT relief claim for Q1, 11.07.23.

**Expenditure:**

See transaction list below -

Of note:

Dorn Hill Machinery Service & Supplies £240 on 13.07.23 & £50.40 on 15.06.23

SLCC Membership payment £222 on 05.07.23

Thomas Fox Landscapes ongoing contract £3309.60 on 05.07.23

Revised monthly charge for IT package – New councillor licenses, storage, back-up & security on 05.07.23.

**Monthly Transaction List**

**Date from: 12.06.23**

**Date to: 12.06.23**

DATE			TOTAL
15.06.23	Mower Fuel	Dorn Hill Machinery	50.40
15.06.23	Salary	Steven Woods	
15.06.23	Paxford War Memorial	RA Dunn	45.00
15.06.23	Salary	N C Scott	
15.06.23	PAYE/NI	HMRC	233.65
16.06.23	Bank Card Payment	Lloyds Bank	3.00
20.06.23	Waste Removal	Grundon	81.71
21.06.23	Hall Hire Extraordinary Meeting	St George's Hall	28.00
30.06.23	Manual Credit handling charge	Lloyds Bank	0.60
30.06.23	Service Charge	Lloyds Bank	27.90
05.07.23	Annual Membership	SLCC	222.00
05.07.23	Hall Hire	Heritage Centre	40.00
05.07.23	Hall Hire	Heritage Centre	50.00
05.07.23	Grounds Contract June	T Fox Landscaping	3309.60
05.07.23	Monthly IT package	Cloudy IT	143.95
13.07.23	Payroll Services	C Scobie	19.00
13.07.23	Mower check & Fuel	Dorn Hill Machinery	240.00
14.07.23	Salary	Steven Woods	
14.07.23	Salary	N C Scott	
18.07.23	Pension Contributions	NEST	88.09
17.07.23	Bank Card Payment	Lloyds Bank	3.00