



## Blockley Parish Council Notice of the Annual Parish Council Meeting

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF BLOCKLEY PARISH COUNCIL ON **THURSDAY 20<sup>TH</sup> MAY 2021, 7PM, ST GEORGES HALL** FOR THE TRANSACTION OF BUSINESS AS STATED IN THE AGENDA.

REMOTE ACCESS FOR PARISHIONERS IS ALSO BEING PROVIDED VIA ZOOM, PLEASE NOTE TO CONTRIBUTE AT THE MEETING YOU MUST ATTEND IN PERSON AT ST GEORGE'S HALL, OBSERVATION IS PERMITTED ONLY REMOTELY

ZOOM: [HTTPS://US02WEB.ZOOM.US/J/85710720232?PWD=SKLLYUVsV2H6EStkZm9Gb3VLRkRxdz09](https://us02web.zoom.us/j/85710720232?pwd=SKLLYUVsV2H6EStkZm9Gb3VLRkRxdz09)

MEETING ID: 857 1072 0232 PASSCODE: 079236 ONE TAP MOBILE: +442039017895, +442080806591

DIAL BY YOUR LOCATION: +44 203 901 7895, +44 208 080 6591

### AGENDA

1. Election of Chair and Vice-Chair of the Parish Council (Chair and Vice Chair to sign 'acceptance of office')
2. Welcome and apologies for absence
3. Items for Any Other Business – *Please inform the Clerk before the meeting if you have any items to be brought up under AOB so that time may be allocated.*
4. Declarations of Interest and Dispensations for items on the agenda - *Councillors must declare it if they have an interest in any matter before the council either at the start of the meeting or prior to commencement of discussion of the topic in question:*
5. Appointment of Lead Councillors: Burial Grounds, Finance, Planning, Youth & Recreation, Health and Well-being and Communications/Community
6. Appointment of committees and working groups: Personnel Committee and Environmental Sustainability working group
7. Public Participation - Meeting shall be suspended at this point to hear any representations by members of the public on any matter on this agenda. Persons are allowed to speak up to a maximum of 3 minutes on each topic. On conclusion of public participation, council business shall resume.
8. Approval of the minutes of the Parish Council Meeting of 15<sup>th</sup> April 2021 and Extraordinary Meeting of 4<sup>th</sup> May 2021
  1. Matters arising
9. County and District Councillors' updates
10. Planning: review of current planning applications
11. Finance: – Cllr Cowles
  1. Finance Report for 1st April 2021 – 14th May 2021 detailing all accounts held by the council.
  2. Propose to accept the internal audit report
  3. Propose to approve the parish asset list
  4. Propose to accept the bank reconciliations of 31.03.21
  5. Propose to approve the 2020/21 Annual Governance Statement (AGAR part 1)
  6. Propose to approve the 2020/21 Annual Accounting Statement (AGAR part 2)
  7. Proposed to approve expenditure from 1st April 2021 – 14th May 2021
  8. Propose to approve the Financial Regulations Policy 2021
  9. Propose to approve the Standing Orders 2021
  10. Propose renewal of the Ecclesiastical Local Council scheme insurance
12. Youth and recreation:
  1. Propose to approve supplier and equipment for Paxford play area
  2. Propose to approve supplier and multi play unit for Churchill Close
  3. Propose a skate workshop
  4. Propose to begin commissioning a youth service
13. Health and Well-being: Propose the purchasing of a new defibrillator for Blockley village
14. To propose the schedule of meetings and venues for June 2021 to March 2022
15. Clerk's update and correspondence log
16. Any other business
17. Date of Next Meeting: Thursday 24<sup>th</sup> June 2021.