



Blockley Parish Council
TO ALL PARISH COUNCILLORS
Notice of the Parish Council Meeting

YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF BLOCKLEY PARISH COUNCIL ON **THURSDAY 19TH MARCH**
AT 7:00PM IN JUBILEE HALL, BLOCKLEY FOR THE TRANSACTION OF BUSINESS AS STATED IN THE AGENDA.

Mrs Sarah Longbottom, Clerk to Blockley Parish Council

AGENDA

1. Welcome and apologies for absence
2. Items for Any Other Business – *Please inform the Chair before the meeting if you have any items to be brought up under AOB so that time may be allocated*
3. Declarations of Interest and Dispensations for items on the agenda - *Councillors must declare it if they have an interest in any matter before the council either at the start of the meeting or prior to commencement of discussion of the topic in question*
4. Co-option of council member with full voting rights. Mr P.Baines
5. Public Participation - Meeting shall be suspended at this point to hear any representations by members of the public on any matter on this agenda. Persons are allowed to speak up to a maximum of 3 minutes on each topic. On conclusion of public participation, council business shall resume
6. Approval of the minutes of the Parish Council Meeting of 20th February 2020
 - 6.1 Matters Arising
7. County and District Councillors' reports
8. Planning: review of current planning applications – Cllr Cowles
9. Finance: – Cllr Dunscombe
 - 9.1 Finance Report for 1st February 2020 – 31st February 2020 detailing all accounts held by the council
 - 9.2 Proposed to approve expenditure from 1st February 2020 – 31st February 2020
 - 9.3 Chair to sign the bank reconciliation
 - 9.4 Proposal to approve additional accounting reserves
 - 9.5 Proposed to approve Asset list
 - 9.6 Proposal to appoint councillor responsible for overseeing grant applications by BPC
- 10 Cllr Stewart: Proposal to move forward on the previously agreed A board to be placed prominently near the road, showing Parishioners that the Parish Office is open on that day
- 11 Policy reviews: Review and approve the following
 - 11.1 Standing Orders 2020
 - 11.2 Code of Conduct 2020
 - 11.3 Social Media Policy 2020
 - 11.4 Grants Awarding Policy 2020
 - 11.5 Risk Management Policy 2020
 - 11.6 Data Protection Policy 2020
 - 11.7 Health and Safety Policy 2020.
- 12 Personnel Committee: - Cllr Dunscombe
 - 12.1 Proposed to approve the annual review and recommendations for the Maintenance Officer's contract
- 13 Youth – by Cllr Lidsey:
 - 13.1 Proposed to renew the contract with CMAS to provide the youth club during term time
 - 13.2 Proposed to approve the Parish Youth Picnic event at £400 as previously circulated

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, religion, age, gender, sexual orientation, political persuasion, profession, education, place or length of residence, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights"

- 13.3 Discussion of promotion for the Parish Youth Picnic
- 14 Health and wellbeing – by Cllr Lidsey: verbal update report on Red Cross classes
- 15 Recreation and Leisure – by Cllr Thorneycroft
 - 15.1 Play areas – by Cllr Thorneycroft: Proposed to approve phase 1 play equipment for Paxford, Draycott and Churchill Close
 - 15.2 To consider the contractor for the annual play area inspections
 - 15.3 To discuss the over 60s classes and consider next stage
- 16 Community:
 - 16.1 To discuss Parish considerations for Coronavirus pandemic
- 17 Communication update: To receive verbal update by Cllr Efstratiou
- 18 Back Ends Common – Cllr Cowles:
 - 18.1 Proposed to lay Cotswold stone chippings instead of matting to accommodate parking for 6 cars
- 19 Burial grounds – Cllr Bryan
 - 19.1 Proposed to approve matting an access driveway in the upper cemetery to preserve the ground
 - 19.2 To discuss and agree strategy for the cutting of the top 25% of the upper right cemetery trees
- 20 Clerk's update and correspondence (To receive a list of the previous month's correspondence for information)
- 21 Any other business
- 22 Date of Next Meeting: 7pm on Thursday 23rd April 2020, St Georges Hall, Blockley