



Blockley Parish Council Minutes

THURSDAY 19TH FEBRUARY 2026

PAXFORD VILLAGE HALL, 7PM

Meeting opened: 19.00hrs

Present: Cllr & Chair Jon Bryan (JB), Cllr & Vice Chair & District Cllr Clare Turner (CT), County Cllr Thomas Bradley (TB), Cllr Chris Leach (CL), Cllr Ellie Thorneycroft (ET), Cllr Andy Turton (AT), Cllr Chris Palengat (CP), Cllr Ian Cook (IC), Cllr Zoey Maull (ZM).

Apologies: Cllr Jez John (JJ).

Members of Public: James Henderson (JH) on behalf of Blockley Blokes Choir & Cliff Puryer (Cliff P).

Minutes: Charlotte Bullock BPC Admin. Assistant (CB)

1. Welcome and apologies for absence.
2. Declarations of Interest and Dispensations for items on the agenda - **JB, CT & ET have school age children who could benefit from youth provisions. CT, IC & CP on St Georges Hall committee. JB contracts for Gooding Group (Cotswolds) Ltd. CT had an informal discussion with Blockley Blokes choir prior to their grant application but has no conflict of interest with the grant. CT partner works for Swift Ecology who worked at Haberdashers.**
3. Public Participation – Cliff P made representation to council about hazardous road between Blockley & Paxford and requested that white gates, speed limit sign and Blockley village sign all be moved to location prior to entry of Northwick Mill area. JB advised resident that BPC are procuring new speed traps across the parish with Glos Highways. White gate & village sign is within remit of Glos Highways for approval. **ACTION:** JB to follow up with Clerk & Glos Highways to verify outstanding queries & verify approach forward. On conclusion of public participation, council business shall resume.
4. Approval of the minutes of the Parish Council Meeting of 15.01.26. Agreed by majority.
 1. Matters arising – see appendix 1
5. County and District Councillors' updates – see appendix 2&3. **ACTION:** MHCLG Consultation TB recommended Council to respond.
6. Finance: Cllr Bryan
 1. Resolved to approve Finance Report for 10.01.26 – 13.02.26 including bank reconciliation for January 2026 & detailing all accounts held by the council as circulated and shared prior to meeting. Agreed by majority.
 2. Resolved to approve Transactions for period 10.01.26 – 13.02.26 as shared prior to meeting. Agreed by majority.
 3. Resolved to reallocate funds under community infrastructure reserves to include £350 (received) + £70 (pending) donations and procurement of water testing kits totalling £1,200.
 4. Resolved to approve Grant Application for Dana Community Choir for sum of £500 (not £550). Unanimous. Council noted at this time of year only small grants are permitted, £500 maximum. **ACTION:** CB to inform applicants & highlight need to return evaluation form within 6 months of receipt & to make representation at Annual Parish Meeting. Aim to disburse payments pre FYE.
 5. Resolved to approve Grant Application from Blockley Blokes Choir for the sum of £500. Unanimous. **ACTION:** CB to inform applicants & highlight need to return evaluation form within 6 months of receipt & to make representation at Annual Parish Meeting. Aim to disburse payments pre FYE.
 6. Resolved to approve Model Publication Scheme as shared prior to meeting. Unanimous. **ACTION:** CB to add to BPC website.
7. Youth & Recreation: Cllr Leach
 1. Received a Youth provision update: Cllr Maul & Cllr Thorneycroft. 2 events provisionally booked during Easter Holidays; Scooter Coaching at BSSC on 1st April & Moreton skate park w/c 6th April. Moreton will only go ahead if Moreton TC share costs. No Easter sports camps. **ACTION:** ET & ZM finalise Easter scooter events for ratification at March meeting. **ACTION:** ET finalise May half term sports camps for March agenda. **ACTION:** NH add scooter / skate park events & May half term sports camps to March agenda. **ACTION:** CL arrange meeting with Youth Club Provider in March.
8. Community: Various
 1. Ratification of T/Fox quote for £2688 for verge clearance. Unanimous.
 2. Received an update from working party for parish footpaths creation including establishing needs for new footpaths (see also 3. below): Cllr Bryan. **ACTION:** JB set new date for working party owing to postponement from adverse weather.
 3. Reviewed letter from resident re road safety for pedestrians and drivers from Northwick Mill along Station Rd to Blockley village as shared prior to meeting: Cllr Bryan. Discussed in public participation, noting ongoing actions with working groups & Glos Highways.
 4. Duplicate from January agenda.
 5. Bleed Control kits: 4 sites, total budget £340 net. Agreed unanimously. **ACTION:** ZM to provide details to office to place an order.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, religion, age, gender, sexual orientation, political persuasion, profession, education, place or length of residence, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights"

6. Council discussed Spacehive/CDC funding to support BSSC for toilets & changing rooms? **ACTION:** JB to share with BSSC.
 7. Reviewed Bus Shelter build progress at Paxford and feedback from Gooding re design / maintenance issues. **ACTION:** JB/NH to contact builder & consider options.
 8. Considered actions regarding dog fouling in parish & residents request for additional bin by Springfield, Blockley (JB noted bin on telegraph pole on green at corner of Station Road & Winterway). **ACTION:** CT add to working party to do list to look for unreadable signs and to see if CDC have any signage about fines. **ACTION:** ZM & ET to research poo bag costs & mounts.
 9. Donation of second-hand bench approved unanimously. **ACTION:** NH Add to asset register. **ACTION:** JB/CL to arrange collection and relocate in AM bus shelter.
9. **Planning: Cllr Turton**
1. Reviewed current planning applications as shared prior to meeting & raised issue of potential planning infringement at Thames Water / Haberdashers designated green space. **ACTION:** AT to contact CDC planning enforcement office.
 2. Resolved to adopt NPS report. Agree by majority. BPC to display NPS on BPC website for 4 weeks. **ACTION:** CB to add to BPC website.
 3. NPS external consultants **ACTION:** Cllr Cook to obtain formal proposals.
 4. Approved to delegate selection of supplier to the NDP working group. **ACTION:** Revert to council for March meeting with details of supplier selection for ratification of spend.
10. **Website & IT: Cllr John – deferred to March agenda.**
11. **Received an update on various matters: Cllr Cook.**
1. On -street EV charging progress. TB advised GCC not considering Blockley until next FY.
 2. SGH projects: working party update and further potential support eg. architectural support to improve the layout, kitchen servery and welfare facilities etc. plus driving hall usage and revenue generation: Cllr Cook. PPM report in progress **ACTION:** IC to pass PPM report to SGH Management committee once complete.
12. **Received a St George’s Hall Management Committee update.** CT advised additional member of staff, cleaner on payroll.
13. **Received Personnel update.** **ACTION:** CP to arrange a committee meeting, ratify items at next meeting.
14. **Clerk’s Highlights – as shared prior to meeting.**
15. **Received Parish Councillors’ reports on matters not on the agenda.** Leaning phone box / book box in Draycott. CL investigating **ACTION:** NH/CL add to TILT Test.

Meeting closed: 21.31.

Date of next meeting: Thursday 19th March 2026, Little Village Hall, Blockley.

Finance Report 19th February 2026

Bank: The bank was last reconciled to the 31st January

Current Account Balance: £24,578.41

Instant Access Account Balance: £158,736.75

Total: £183,315.16,

Adjusted Bank Balance considering unrepresented payments and receipts Total: £183,262.66

(next page)

Transaction 10.1.16-13.2.26

12Feb2026	B/P to: Charlotte Bullock	SALARY & OVERTIME BPC		£ 15,968.98
12Feb2026	B/P to: Mrs NCScott	SALARY BPC		
12Feb2026	B/P to: Mr Steven Woods	SALARY BPC		
12Feb2026	B/P to: Thomas Fox L'scape	Additional Grounds Works roadside verges & footpaths	-£ 2,688.00	
12Feb2026	B/P to: R A Dunn	Paxford War Memorial Mowing	-£ 45.00	
12Feb2026	B/P to: Stow Active Sports	Youth Club Contract	-£ 925.00	
12Feb2026	B/P to: Stow Active Sports	Youth Club - Infants	-£ 425.00	
12Feb2026	Direct Debit (NEST)	Pension Contributions	-£ 405.89	
04Feb2026	B/P to: Wright Signs	Rewilding Signs & Gemetry Bin Stickers	-£ 52.50	
04Feb2026	B/P to: OPOC	Speed Watch Letters	-£ 40.60	
04Feb2026	B/P to: BI Heritage Centre	Stretch & Balance Hall Hire	-£ 48.00	
04Feb2026	B/P to: Cloudy Group Plc	Monthly IT Contract	-£ 191.13	
04Feb2026	B/P to: BI Heritage Centre	Hall Hire Toddler Group	-£ 120.00	
04Feb2026	B/P to: C Heartbeat	Defibrillator Supplies	-£ 238.74	
31Jan2026	Service Charge	Bank Charges	-£ 9.60	
28Jan2026	B/P to: R A Dunn	Paxford War Memorial Mowing	-£ 45.00	
28Jan2026	B/P to: Jack Williams	Paxford Play Area fencing & entry way replacement	-£ 420.00	
28Jan2026	B/P to: BI LVH	Hall Hire BPC meeting	-£ 36.00	
28Jan2026	B/P to: BT	Phone & Broadband	-£ 176.22	
28Jan2026	B/P to: Jon Bryan	EXPENSES for new Grit Bin - Landgate	-£ 275.53	
28Jan2026	B/P to: BI LVH	Hall Hire Brownies	-£ 40.00	
28Jan2026	B/P to: BI LVH	GRANT CURTAINS for LVH	-£ 1,000.00	
23Jan2026	Direct Debit (HMRCSDS)	Paye	-£ 3,735.74	
20Jan2026	Direct Debit (GRINDON WASTE MANA)	Parish Waste Disposal	-£ 66.88	
16Jan2026	Direct Debit (LLOYDS BANK PLC)	Bank Card Charges	-£ 3.00	
14Jan2026	B/P to: Stow Active Sports	Youth Club Contract	-£ 783.75	
14Jan2026	B/P to: Charlotte Bullock	SALARY BPC		
14Jan2026	B/P to: Cloudy Group Plc	Monthly IT Contract	-£ 191.13	
14Jan2026	B/P to: Mr Steven Woods	SALARY BPC		
14Jan2026	B/P to: Mrs NCScott	BPC SALARY		
14Jan2026	B/P to: Gooding Group Ltd	SHELAA Report for NDP	-£ 1,716.00	
14Jan2026	Direct Debit (GOCARDLESS)	Payroll Charges	-£ 59.94	
12Jan2026	Direct Debit (NEST)	Pension Contributions	-£ 405.89	£ 36,404.97

Of note

Income - nil

Expenditure:

- SHELAA Report for NDP/Local Plan £1,716
- LVH Curtains Grant £1,000
- New Landgate Grit Bin £275.53
- BT quarterly bill £176.22
- Paxford Play Area Fencing £420
- Defib Supplies £238.74
- OPCC speed watch letters £40.60
- Rewilding signs & bin stickers £52.50
- Thomas Fox Verges £2,688

Info:

- New s.137 limit of £11.60 (from £11.10)
- BT price increase 7.3% (3.4% cpi, 3.9% service investments)
- Unity interest reduction gross rate of 2.10% down to 1.95%
- VAT claim 1/10/25-31/12/25, £4,093.04

Notes on Agenda items:

19.02.26.6.3 - £350 Swift Ecology Donation for Community Infrastructure reserves to allocate additional £780 for water testing kits. Note: confirmed in Jan - Community infrastructure pot retitled from SGH.

19.02.26.6.4 – Grant Application for community Choir, £550

19.02.26.6.5 - Grant Application for Blockley Blokes Choir, £500

Approving both grants will leave £116 balance for CFY

19.02.26.8.1 – Thomas Fox Quoted works for verge clearances across Parish £2,688, Cost Centre 03 Parish Ground Services, Code 18 Parish Grounds – Repairs & Maintenance.

19.02.26.8.5 – Bleed control kits to supplement Defibrillators, 4x£85 net once every 5 yrs (£340)

19.02.26.8.6 – Spacehive Crowdfund Cotswold grant application, not applicable for NDP, considerations ahead fo 1st April deadline welcome.

Budget Updates

Out with of reserves expenditure:

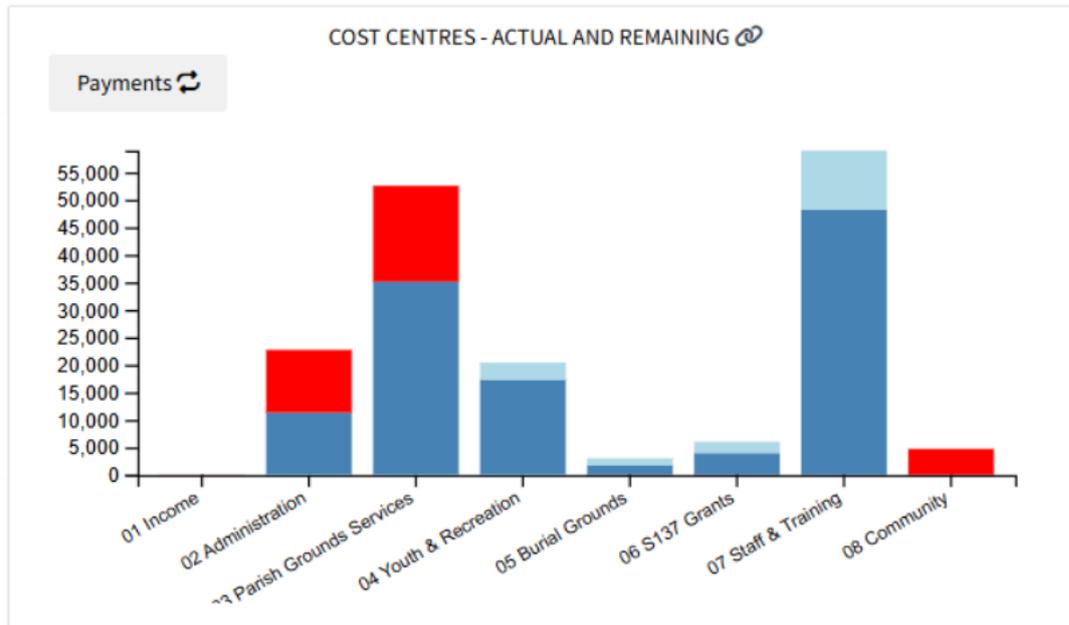
Code	Receipts		Payments			Current Balance
	Budget	Actual	Budget	Actual		
01 Income	£ 135,051.15	£ 156,355.27	£ -	£ 37.00		£ 21,267.12
02 Administration	£ -	£ -	£ 11,330.27	£ 10,162.46	90%	£ 1,167.81
03 Parish Grounds Services	£ -	£ 5,705.74	£ 35,112.40	£ 38,985.28	111%	£ -3,872.88
04 Youth & Recreation	£ -	£ 271.00	£ 20,410.00	£ 17,227.70	84%	£ 3,182.30
05 Burial Grounds	£ -	£ -	£ 3,000.00	£ 1,757.50	59%	£ 1,242.50
06 S137 Grants	£ -	£ -	£ 6,000.00	£ 3,977.00	66%	£ 2,023.00
07 Staff & Training	£ -	£ -	£ 58,955.00	£ 47,726.26	81%	£ 11,228.74
08 Community	£ -	£ -	£ -	£ -		£ -
NET TOTAL	£ 135,051.15	£ 162,332.01	£ 134,807.67	£ 119,873.20		£ 36,238.59

Parish grounds services exceed on sundry expenses for additional maintenance and repairs supplies requirement (consideration for next year where budget is unchanged) & unbudgeted defib supplies, latter is corrected in budget for NFY

Youth and recreation exceed on Parish events which is corrected in budget for NFY.

Review supplementary finance reports for month for detailed cost centre updates including all payments by cost centre.

Payments YTD including unbudgeted reserves expenditure



(next page)

Net Position including reserves opening balances and expenditure (none budgeted in CFY)

01 Income		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
1	Precept	£ -	£ 132,051.15	£ 132,051.00	£ -	£ -	£ 0.15
2	Deposit account interest	£ -	£ -	£ 3,535.75	£ -	£ -	£ 3,535.75
3	Grants/donations received	£ -	£ -	£ -	£ -	£ -	£ -
32	Burial income	£ -	£ -	£ 1,897.00	£ -	£ 37.00	£ 1,860.00
33	Other income	£ -	£ 3,000.00	£ 4,030.27	£ -	£ -	£ 1,030.27
34	CIL	£ -	£ -	£ 3,652.74	£ -	£ -	£ 3,652.74
40	VAT 128	£ -	£ -	£ 11,388.51	£ -	£ -	£ 11,388.51
Totals:		£ -	£ 135,051.15	£ 156,355.27	£ -	£ 37.00	£ 21,267.12
02 Administration		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
4	Chair's allowance	£ -	£ -	£ -	£ 240.00	£ 120.00	£ 120.00
5	Member's allowance	£ -	£ -	£ -	£ 600.00	£ 100.00	£ 500.00
6	Member's expenses	£ -	£ -	£ -	£ -	£ -	£ -
7	Stationary/promotion/promotion	£ -	£ -	£ -	£ 700.00	£ 302.52	£ 397.48
8	Staff mileage	£ -	£ -	£ -	£ 200.00	£ -	£ 200.00
9	Subscriptions & Memberships	£ -	£ -	£ -	£ 1,000.00	£ 502.00	£ 498.00
10	IT & software	£ -	£ -	£ -	£ 1,700.00	£ 2,281.34	£ 581.34
11	Website	£ -	£ -	£ -	£ -	£ -	£ -
12	Phone/broadband	£ -	£ -	£ -	£ 600.00	£ 587.40	£ 12.60
13	Sundry expenses	£ -	£ -	£ -	£ 250.00	£ 195.80	£ 54.20
14	Hall rental	£ -	£ -	£ -	£ 500.00	£ 478.00	£ 24.00
15	Public liability insurance	£ -	£ -	£ -	£ 3,120.27	£ 3,887.51	£ 767.24
16	Professional fees/Bank Charges/Audit	£ -	£ -	£ -	£ 2,000.00	£ 849.80	£ 1,150.20
17	Payroll services inc. Software	£ -	£ -	£ -	£ 420.00	£ 433.19	£ 13.19
41	Election costs	£ -	£ -	£ -	£ -	£ -	£ -
42	Community Speed Watch Group /Camera	£ -	£ -	£ -	£ -	£ 428.90	£ 428.90
44	Furniture & Furnishings	£ -	£ -	£ -	£ -	£ -	£ -
55	Reserves Professional Fees (NDP, GCS, Website)	£ 15,000.00	£ -	£ -	£ -	£ 12,549.00	£ 2,451.00
Totals:		£ 15,000.00	£ -	£ -	£ 11,330.27	£ 22,711.46	£ 3,648.81
03 Parish Grounds Services		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
18	Parish grounds - repairs & maintenance	£ -	£ -	£ 4,712.50	£ 6,000.00	£ 9,269.22	£ 1,443.28
19	Grounds contract (TF)	£ -	£ -	£ -	£ 24,812.40	£ 22,351.40	£ 2,461.00
20	Additional grounds care	£ -	£ -	£ -	£ 4,000.00	£ 4,222.00	£ 222.00
21	Grounds sundries expenses	£ -	£ -	£ 993.24	£ 300.00	£ 1,682.78	£ 389.52
45	Grounds Reserves - Tree survey works	£ 16,000.00	£ -	£ -	£ -	£ 13,227.50	£ 2,772.50
46	Defib Supplies	£ -	£ -	£ -	£ -	£ 1,459.90	£ 1,459.90
Totals:		£ 16,000.00	£ -	£ 5,705.74	£ 35,112.40	£ 52,212.78	£ 4,605.36
04 Youth & Recreation		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
22	Play areas - repairs and maintenance	£ -	£ -	£ 271.00	£ 1,000.00	£ 1,163.00	£ 108.00
23	Youth/recreation reserve expenditure	£ -	£ -	£ -	£ -	£ -	£ -
24	Annual play area inspections	£ -	£ -	£ -	£ 410.00	£ 420.00	£ 10.00
25	Youth Club contract inc. Hire	£ -	£ -	£ -	£ 12,000.00	£ 10,543.08	£ 1,456.92
26	Ad hoc Recreation Activities	£ -	£ -	£ -	£ 5,000.00	£ 2,420.00	£ 2,580.00
35	Parish Events	£ -	£ -	£ -	£ -	£ 1,146.62	£ 1,146.62
43	Hall Hire	£ -	£ -	£ -	£ 2,000.00	£ 1,535.00	£ 465.00
53	Youth & Recreation Reserves	£ 8,000.00	£ -	£ -	£ -	£ 425.00	£ 7,575.00
Totals:		£ 8,000.00	£ -	£ 271.00	£ 20,410.00	£ 17,652.70	£ 11,028.30
05 Burial Grounds		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
27	Burial grounds - repairs & maintenance	£ -	£ -	£ -	£ 3,000.00	£ 1,757.50	£ 1,242.50
48	Churchyard Wall reserves	£ 20,000.00	£ -	£ -	£ -	£ -	£ 20,000.00
49	Land Acquisition Reserves	£ 32,000.00	£ -	£ -	£ -	£ -	£ 32,000.00
50	Monuments Maintenance Reserves	£ 20,000.00	£ -	£ -	£ -	£ -	£ 20,000.00
Totals:		£ 72,000.00	£ -	£ -	£ 3,000.00	£ 1,757.50	£ 73,242.50
06 S137 Grants		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
28	S137 Grants	£ -	£ -	£ -	£ 6,000.00	£ 3,977.00	£ 2,023.00
Totals:		£ -	£ -	£ -	£ 6,000.00	£ 3,977.00	£ 2,023.00
07 Staff & Training		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
29	Pay/NIPAYE	£ -	£ -	£ -	£ 57,455.00	£ 47,421.26	£ 10,033.74
30	Staff training	£ -	£ -	£ -	£ 1,000.00	£ -	£ 1,000.00
31	Members training	£ -	£ -	£ -	£ 500.00	£ 305.00	£ 195.00
51	Personnel Reserves	£ 15,000.00	£ -	£ -	£ -	£ 426.76	£ 14,573.24
Totals:		£ 15,000.00	£ -	£ -	£ 58,955.00	£ 48,153.02	£ 25,801.98
08 Community		Receipts		Payments		Current	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Balance
52	CIL reserves	£ 1,406.00	£ -	£ -	£ -	£ 1,406.00	£ -
54	Community Infrastructure Reserves	£ 29,583.00	£ -	£ 350.00	£ -	£ 3,308.50	£ 28,628.50
		£ 30,989.00	£ -	£ 350.00	£ -	£ 4,712.50	£ 26,626.50
NET TOTAL		£ 156,989.00	£ 135,051.15	£ 162,682.01	£ 134,807.67	£ 151,213.96	£ 168,243.57

Signed Chair: _____

Date: _____

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